

**Workforce Partnership of Greater RI
Board of Directors/Strategic Retreat Meeting
September 10, 2013**

Present: Diane Cook, Vanessa Cooley, Bob Cooper, Thomas Fay, Guy Gauvin, Scott Greco, Kathleen Grygiel, Paul Harden, Karen Jedson, Wendy Kagan, Steven Kitchin, Sharon Lee, Mark Mancinho, Joseph Oakes, Paul Ouellette, Gail Patry, Raymond Pingitore, Mark Riolo, Lauren Slocum, Robin Ann Smith, Jason Vlaun, James White, Paul Wielgus

Absent: Michael Black, Gip Cabral, Joseph DeSantis, Alexis Devine, Victoria Gaillard-Garrick, Peter Koch, Robert Langlais, Dorothy Mattiello, Scott Seaback, Jay Visnjic, Darrell Waldron

Staff: Kara Aniballi, Nancy Olson, Carlos Ribeiro, Diane Vendetti

Guests: Kevin Bettencourt, Kristen Bradshaw, Jen Hetzel Silbert, Caroline J. Mailloux

Call to Order

At 8:06 a.m. Chair Steve Kitchin called the meeting to order and welcomed the Board and Guests to New England Tech and thanked the members for their commitment to an all day Retreat. Chair Kitchin then requested the Board review the minutes from the June 11, 2013 meeting.

Vote: Bob Cooper made a motion to accept the minutes. Lauren Slocum seconded the motion. The minutes passed unanimously.

Chairman's Report

Chair Kitchin stated Director Fogarty, Deputy Director Lisa D'Agostino, David Tremblay, Sue Chomka, Rick Brooks, Nancy Olson, Bob Ricci, and Janet Raymond will be meeting for their Quarterly Leadership meeting this month.

Executive Director's Report

Nancy stated that she and WPGRI staff are currently working with DLT's marketing department to revamp WPGRI's website. Nancy then distributed the new OJT pamphlets that Jo-Anne Thibedeau and Sharon Geoffrey created with the marketing department. The pamphlets are available today for distribution to Board members. Nancy then informed the Committee that Jo-Anne and Sharon have begun traveling to the one-stop centers monthly to conduct WIA training. The information technology department has set up an intranet site where Jo-Anne and Sharon will be posting all WIA questions and answers for the counselors to reference. Nancy then informed the Committee that she will be meeting with Rick Brooks from The Governors Workforce Board to discuss OJT's, internships and the Jobs Initiative.

WPGRI/RIDLT PY13 One-Stop Service Agreement

Nancy stated that she and Diane Vendetti have been working diligently with DLT Workforce Development Services to negotiate this agreement. The PY13 agreement requires DLT-WDS to report data to WPGRI on a monthly basis.

Vote: Paul Harden made a motion to approve the WPGRI/RIDLT PY13 One-Stop Service Agreement. Robin Ann Smith seconded the motion. The motion passed unanimously.

PY13/FY14 Budget

Chair of the Finance Committee, Lauren Slocum, presented the PY13/FY14 Budget. The budget reflects WIA Adult, Dislocated Worker, Youth, TANF, JDF, WIF and NEG allocations.

Vote: Lauren Slocum made a motion to accept the PY13/14 Budget. Vanessa Cooley seconded the motion. The motion passed unanimously.

On Ramps Funding-\$50,000 PY13 and \$50,000 PY14

Lauren Slocum requested that Diane Vendetti present the request for WIA funding for the Workforce On-Ramps to Career Pathways. Diane stated all partners are being asked to contribute funds to the project to serve customers. Diane proceeded to report to the Board that The Executive Committee voted to recommended that the Board votes to

fund the \$50,000.00 for PY13 and vote again next year for PY14 \$50,000.

Vote: Paul Harden made motion to approve \$50,000.00 for PY13 and wait until next year to vote on the \$50,000.00 for PY14, Joe Oakes seconded the motion. The motion passed with Gail Patry recusing herself from the vote due to a conflict of interest.

Committee Reports

There were no Committee meetings during the summer and therefore no Committee Reports.

Strategic Retreat

Chair Kitchen introduced the Strategic Retreat Facilitator, Jen Hetzel-Silbert. Jen began the Strategic Retreat by having break out discussions on various topics among the Board members. Board members rotated groups throughout the day.

The Strategic Retreat came to a close at 3:30pm and Chair Kitchen requested a vote to adjourn the meeting.

Vote: Paul Harden made a motion to adjourn the meeting. Bob Cooper seconded the motion.

Respectfully submitted,

Kara Aniballi